

Unitarian Universalist Fellowship of Clemson

Minutes – BOT Monthly Meeting

February 24, 2019

12:30 PM in the Founders House

Board Members present: Art Campbell (by phone), Terre Balof, Dave Sanders, Bing Johnson, Renee Mendola, Christine Prado, Mandolin Bright, Scott Jaeschke, Tom Hiebel

Staff present:

Members present:

Guests:

➤ **Call to order at 12:30 pm**

➤ Welcome and Check In

➤ Reading and Chalice Lighting

➤ Approval of January Minutes

Move to approve the January minutes as amended.

Motion: Tom Hiebel

Second: Bing Johnson

Passed by 9 members

➤ Standing Reports:

- CFO's Report
 - Will save time for discussion on auction
- Minister's Report
 - Initial Clemson Pledge workshop went well. Steering committee has met and developed plan for moving forward. A facilitator is building a website for the Clemson Pledge so it will be available online.
 - Foothills Alliance – Interested in support from UUFC. This organization is working with both sexual assault victims and human trafficking victims.

Suggested we might be able to support with clothes

- Because we are at a crucial point in getting Clemson Pledge off the ground Terre will hold off on a month long sabbatical and instead take two weeks in mid-March
- Council of Committee's Report
 - Revamping of website to be more recruitment-oriented is proposed – discussion on needs to address other technological/communicative issues before trying to revamp the website
 - Christine will be working with Rich to review and improve technological infrastructure

➤ Old Business

- Update on Safety Committee Recommendation
 - Replacing back door for RE – \$1300 is what was budgeted but \$1790 is the lowest quote that has been given for materials and installation.
 - \$500 will need to come from elsewhere in budget to follow through with replacement.
 - Execution of task discussed, including forms to protect UUFC in the event of an outside party coming to work on site. Art will be handling this upon his return in mid-March.

Motion to have back door replaced using \$1300 allotted by the Safety Committee and the other \$500 coming from the Building Maintenance fund.

Motion: Dave Sanders

Second: Tom Hiebel

Passed by 9 members

- Location of kits purchased to staunch bleeding – suggested that kitchens would be an appropriate location on account of statistical likelihood that blood-related incidents will happen there; this will be taken back to the Safety Committee
- Auction Leader
 - Scaling it down to be more low-key, bring back the fun and Renee is considering taking on role as chair of committee
- Minimum BOT Reserve Fund
 - To be used as a backstop for a lower-key auction
- Founders' House Porch Enclosure Status
 - Architectural planning is still underway, but details will be finalized soon

- Routine Building Maintenance Person
 - A phone number will be available through Google Voice for people to call if there's an emergency maintenance issue at the building, which will contact all people on the team. No final decision made on the the role of a point person, but possibly will be a sexton position.
 - An app is being constructed to help organize building tasks and the work order process is being revised.

➤ New Business

- Campus Hiring Procedure
 - Forms and information on liability insurance will be available on website that needs to be filled out and processed before external parties are brought on campus to do any sort of contract work
- Stewardship Campaign Chair
 - Current chair ready to pass the torch, so new volunteer will need to be found for 2020 campaign

➤ Announcements

- Proposed that we change March BOT meeting date to 3/31 since Terre will be off when we are scheduled to meet next
- We will begin meeting at Founders' House rather than Social Room at 12:00 PM instead of 12:30 PM

➤ **Adjourn at 2:32 PM**