

## MINUTES - BOARD MEETING

January 28, 2018

1:00 PM

Board Members Present: Art Campbell (by Skype), Sarah McNeill, Nancy Sumners, Christine Prado, Scott Jaeschke, Terre Balof, Tom Heibel, Robyn Scott, Bing Johnson

Staff Present: N/A

Members present: Del Kimbler

Guest: N/A

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Check in and Opening Words – Scott

### **Move to approve the November minutes as amended.**

- Motion: Christine
- Second: Tom
- Passed by acclimation

Scott

- The BoT retreat was a success.
- Moving forward with BLM banner proposal. Will have an opinion board, meeting(s) and an online survey (February), results to be discussed at the February Board meeting. Will also discuss future work planning and execution (who will lead?)

CFO's Report- Bing

- Reviewed the 2018 budget and new spending levels:
  - Essential Spending
  - Accomplish Mission
  - All other spending

### **Motion to adopt the 2018 budget as developed by the Finance Committee and to submit the budget to the congregation for approval.**

- Motion: Bing
- Second: Tom
- Passed by acclimation
- Discovered, through using an electronic W2, that an employee does not have a social security number and has been using an Individual Tax Identification Number (ITIN). We are doing our

due diligence to work through the issue with the employee. We are working on setting up procedures to ensure we follow SC and Federal laws.

#### Minister's Report- Terre

- Currently working on the sign design for the garden and indoor donor signs.
- The BoT will host the next Souper Supper at a date TBD.
- Part of the minister's salary has been shifted to ministerial expenses for tax purposes.
- Becky is changing office days to M/W/TH/F.
- Professional development money will be used for continuing Spanish language studies.

#### Council of Committee Chair's Report- Christine

- Found errors in the committee listings, will correct.
- Theresa wants everyone to read the Death of Sunday School.
- Volunteer fair will be held on February 11<sup>th</sup>. Monthly, committees will be available to take questions.

#### **Motion to require annual reports from each committee.**

- Motion: Scott
- Second: Tom
- Motion Does not pass

#### Old Business- Scott

- Still doing research on fellowship satisfaction and retaining membership. Will continue to work on the issue and will discuss retooling an existing committee to take on the work.
- Policies and Bylaws- Del
  - Recommended to the Board non-controversial changes to the bylaws, included a guide to the changes.
  - Branstead and Fredendall are no longer on the committee.
- Safety Committee Status- Nancy
  - Will plan open discussions with Scott as facilitator
  - Will work on completing a final report for the April Board meeting, for inclusion in the May congregational meeting.

#### New Business- Scott

#### **Motion to hold a congregational meeting February 25<sup>th</sup> after social hour.**

- Motion: Sarah
- Second: Nancy
- Passed by acclamation

#### **Motion to advance Elena Dimitrova as a Planned Giving Committee member.**

- Motion: Bing
- Second: Robyn
- Passed by acclamation

**Motion to allow the Nominating Committee to advance people for vote between now and the February congregational meeting.**

- Motion: Tom
- Second: Christine
- Passed by acclimation

**Motion to review bylaw changes and send recommendations to Scott by February 4<sup>th</sup> for inclusion in the February 25<sup>th</sup> congregational meeting for approval.**

- Motion: Christine
- Second: Nancy
- Passed by acclimation

Benediction

**Adjourn: 2:45 PM**