

Minutes of the Finance Council
March 14, 2019

Present: Bing Johnson, Jeannine Varenhorst, Becky Turner, Petra Baer

Petra on Vacation — Petra will be out of town from Tuesday, April 9 thru Wednesday, May 2. She will post transactions remotely on Fridays and print the report to a PDF file and forward to Becky, thus authorizing Bing to sign the checks on Sundays.

First Citizens Bank (Clemson) – Although it was desired that Petra be a signatory on the Clemson Pledge to End Racism account, the form has not been received to date.

GuideOne Insurance — Becky received an updated copy of our liability insurance policy and Bing will review it to determine what, if any, changes need our attention.

Hiring Contractors — The proposed Contractor Checklist for all work done on the buildings and grounds was reviewed and one line was modified; the final document in Word and PDF was emailed to Bing and Becky. All work by outside companies must adhere to the required set of documents called for on the checklist and be signed off by a member of the Finance Council before work can begin.

Back Door to RE Area – The back door is being replaced and a bid of \$1800 was received. \$1300 was earmarked in the Safety Committee's pass thru account budget; the difference of \$500 will be allocated from the maintenance budget.

Telephones – There is a need for greater flexibility in handling incoming calls when the office is not staffed. The current AT&T system only offers a remote call-in option to retrieve messages. Bing's previous research into AT&T enhanced software options found it to be unwieldy and too expensive.

Bing's current experience with the VoIP system from Ooma is based on nodes; it was suggested that we need three: Admin, Care Team/Terri, and Maintenance. The cost and feasibility will be studied further by Bing.

Yearly Income – The FC continues to discuss how to bring in more annual income. The two most obvious ways are thru increased membership and monetizing the use of the buildings and grounds. Bing discussed ideas of new groups and event offerings that are repetitive and what might appeal to the wider area community; this could lead to new members. Petra had some information on being listed on event planning sites and using our website and Facebook presence to promote our space rental opportunities. She also thought that the Clemson Pledge's partnership with neighboring religious organizations might contain opportunities down the line. Advertising, insurance liability, finding people with the passion to oversee individual initiatives, and even the alcohol policy, were brought up throughout the discussion as challenges that require deeper attention.

Trading Post – the study of whether we're charging enough to cover product cost and volunteer hours is on the back burner.

Respectfully submitted,
Petra Baer