

MINUTES - BOARD MEETING

March 22, 2017 7:00 PM

Board Members Present: Ginny Loy, Sarah McNeill, Kristin Trowell, Nancy Sumners, Larry Fredendall, Renee Mendola, Christine Prado, Scott Jaeschke

Staff Present: Ed Proulx

Member present: Cecil Huey

Guest: N/A

Check in and Opening Words – Sarah

Move to approve the February minutes as amended.

- Motion: Scott
- Second: Ginny
- Approval: Unanimous

Old business-Scott

- Discussed the Board covenant, specifically the fourth category. The following covenant was approved by unanimous consensus:
 - 1) Be responsible managers
 - 2) Practice professional courtesy
 - 3) Practice open communication in the spirit of the UUFC great covenant
 - 4) Recognize that our stewardship is in pursuit of doing good work by, for, and within the beloved community by:
 - a. Keeping UUFC vibrant
 - b. Clarifying what covenant means
 - c. Speaking up for underrepresented populations and ensuring that policies affirm those populations
 - d. Helping to heal conflict
 - e. Bringing community back to the congregation
 - f. Enacting policies to minimize congregational discord during times of conflict

Cecil- New doors

- Discussed the available options and associated costs to replace the current residential doors with commercial doors. Currently, there is \$3412 available for building improvements that was received as memorials for deceased members (e.g., Carl Ulbrich, Alex Holt, Cynthia Prescott and Bob Snelsire among others) and placed in a liability account for building improvements that could be allocated to the door upgrade. Discussed using this money to purchase and install new commercial doors at the building main entrance. The old doors can be moved to the social hall entrance, and upgrade to remaining doors can be made next year.

Budget- Larry

- The 2016 books are closed with 102% of the budget collected and 96% spent, leaving a surplus. Larry recommended that \$2,000 of this money be used with the money previously allocated for building improvements to purchase the commercial doors purchase and that another \$1,116 be approved to cover salary promised to Theresa but not paid during 2016.

Motion to spend \$1116 from surplus to cover Theresa's 2016 pay raise.

- Motion: Larry
 - Second: Nancy
- Approval: Unanimous

Motion to approve purchase of commercial custom store front doors using the \$3412 and \$2000 from surplus (leaving a \$5000 cushion).

- Motion: Scott
 - Second: Ginny
- Approval: Unanimous

Council of Committees- Christine

- CoC will meet every other month. They are currently working on the strategic plan.
- Each committee is working on writing covenants and job descriptions for their respective committees.
- Requested update on the implementation of the social action committee. The work is ongoing.
- The board requested the 2016 end of year committee reports.
- Discussed upgrades/maintenance of playground equipment, will discuss further.
- Larry asked if committees want info/questions from the internal surveys.

Minister's Report- Ed

- Nothing to report.

CFO Report- Larry

- Fundraising income is up overall. Typically, fundraising is not targeted. Recommended targeted fundraising go thru finance for approval. Further discussion needed on balancing targeted and non-targeted fundraising.
- Planned giving is willing to do targeted fundraising and will match \$500 in seed money for projects.
- Finance will come up with targeted fundraising ideas for 2017.
- RE wants playground equipment updated and is working on a cost estimate. This may be a planned giving targeted fundraiser.

New Business- Sara

- Strategic Plan- Committee reports already requested. Will keep same 4 priority areas. Will send the draft plan to CoC for review.
- General Assembly delegation discussed. Carol Ward will also be attending.

Motion to name Ginny Loy, Holly Ulbrich and Priscilla Phillips as UUFC General Assembly delegates for 2017.

- Motion: Scott
 - Second: Kristin
- Approval: Unanimous

Benediction

Adjourn: 8:55 PM