

Unitarian Universalist Fellowship of Clemson

Minutes – BOT Monthly Meeting

March 22, 2020

12:00 PM Virtually

Board Members present: Dave Sanders, Tom Hiebel, Terre Balof, Kathy Crain, Holley Ulbrich, Cecil Huey, Suzanna Marcus, Mandolin Bright

Staff present:

Members present:

Guests:

➤ **Call to order at 12:00 pm**

➤ Welcome and Check In

➤ Reading and Chalice Lighting

➤ Approval of February Minutes

Move to approve the February 2020 and November 2019 minutes as written.

Motion: Tom Hiebel

Second: Bing Johnson

Passed by 9 members

➤ COVID-19 Response

○ Actions Taken

- Reduction in rent authorized for Unity Church to enable them to continue to lease (\$375) - They are not being prevented from using the space, and have agreed to disinfect spaces they use before leaving

○ New Actions Needed

- CFO pointed out that we will need to improve our technology setup if we will be in online mode for an extended period of time
- Discussed how to support smaller UUFC groups to continue meeting

during this period; important to help people connect beyond the service; one congregation has posted instructions for how to join ZOOM calls on their website

- Ideas for choir and continuing music for services also discussed
- BOT still determining which software is best for connecting congregation on wider level – ZOOM, Google Hangouts, YouTube streaming, etc. Will use support from Stream Team (streaming task force) for guidance.
- Decision reached to issue some type of survey to the congregation members to determine what technology will best meet our needs for the short- and long-term; this will be used to get input from the less technologically-adept members of the congregation in particular. Suzy to take this on with the Stream Team.

➤ Standing Reports:

- CFO's Report
 - Too soon to tell what sort of effect on the church this crisis will have
 - We continue to encourage UUFC members and friends to support the benevolences and discussed the proper channels to communicate this

➤ Old Business

- Interim Search Update
 - Holley asked some questions of the BOT for the congregational packet
 - Deadline for ministerial search posting in April 23rd, but goal is to have this completed by end of March
- Auction Fundraiser / 5th of July Picnic
 - BOT will keep these on the radar, but undetermined whether or not we can go through with these at this point; will need to address our financial needs and how to meet them as we gain understanding of how crisis will affect the congregation

➤ New Business

- Assisting Staff in COVID-19 Crisis
 - Dave and Holley have discussed how to support staff who have relied on UUFC

for income – cleaning service, daycare staff, etc.; mentioned possibility of having cleaning staff focus on disinfecting space

- DFLL will be asked to check in with daycare staff on their health and financial status to get input moving forward
- As personnel chair, we Michael Elder will be asked to also oversee the alternative work arrangements. Dave will contact Michael to get him up to speed on this topic since he was unable to attend this meeting.

➤ **Announcements**

- Some audio issues with Google Hangouts, so decided to use ZOOM for next meeting on 4/26 – Holley will help set this up

➤ **Adjourn at 1:50 PM**