

Minutes of the Finance Council
April 4, 2019

Present: Bing Johnson, Jeannine Varenhorst, Becky Turner, Petra Baer

Petra on Vacation — Petra will be out of town from Tuesday, April 9 thru Wednesday, May 2. She will post transactions remotely on Fridays and print the report to a PDF file and forward to Becky, thus authorizing Bing to sign the checks on Sundays.

Tree Trimming Bill – The invoice billing UUFC \$1600 to trim trees on the property in January 2019 has not been received to date. No specific action was proposed.

Telephones – The current AT&T phone service costs \$64.42 a month and offers no forwarding/messaging flexibility. Bing's research shows that an Ooma VoIP system would run approximately \$75/month, which allows for three separate routing/mgs: admin, pastoral care and maintenance. A physical VoIP-enabled phone is \$59.95 and ultimately was deemed useful and necessary for when the office is staffed with a temp or volunteer for a short term. Bing will forward the paperwork to Becky for processing.

Building Rental/Alcohol Policy – The BOT approved the presence of alcohol for non-member rental events, contingent on a review of UUFC's insurance policy and additional insurance options for non-members. The current policy document does call for proof of liability insurance, but a list of insurance providers would be useful.

Event Space Promotion – Monetizing the use of our buildings for events requires concise information on rooms available, capacity, policy and photos. This is necessary to successfully list our space(s) with online event planning sites, area event planners, and even our own website and Facebook pages. Petra will begin building a checklist of necessary steps to get us ready as well as possible places to promote.

Maintenance Costs – An inventory of systems in the main building has been completed. Bing is reviewing maintenance costs from previous years to assist in building a more accurate method of projecting upcoming maintenance budget needs.

Roadside Signage – The discussion on possible methods to promote UUFC's message to the community continued from the March meeting. Bing proposed looking into temporary signage that could be easily read by passing motorists. Petra will forward the applicable section of Clemson's Zoning Regulations to Bing.

GuideOne Insurance — Becky received an updated copy of our liability insurance policy and Bing will review it to determine what, if any, changes need our attention.

Trading Post – the study of whether we're charging enough to cover product cost and volunteer hours is on the back burner.

Respectfully submitted,
Petra Baer